

IVYBRIDGE TOWN COUNCIL**Minutes of the Policy and Resources Committee
Held at the Town Hall on Monday 17 October 2022 at 7pm**

Present: Cllr S Hladkij (Chairperson)
Cllr P Dredge
Cllr T Munro
Cllr T Parsons
Cllr A Spencer
Cllr R Wilson

In attendance: Mr Jonathan Parsons, Town Clerk
Mrs Pauline Cleal, Senior Finance Officer

PR22/020 **APOLOGIES:** Apologies were received from Cllr Rea.

PR22/021 **INTERESTS TO BE DECLARED:** The Chairman invited the declaration of any interests. Cllr Hladkij and Cllr Spencer declared a non-pecuniary interest in Item PR22/027.

PR21/022 **ACCOUNTS FOR PAYMENT:** Members considered the accounts for payment for August 2022 (copy previously circulated). Cllr Dredge highlighted a few of the payments such as travel expenses for tutors teaching English to local Ukrainians, expenditure in Filham Park, explaining this was S106 and claims are submitted which cover the expenditure, he also mentioned that this can sometimes be across financial years with expenditure and income in different financial years, which is something to keep in mind as we approach the year end. Cllr Dredge mentioned the Election cost had been accrued as related to the previous financial year.

It was **RESOLVED** to receive the list for payments for August 2022 in the sum of £78,616.99 and approved the list of BACS payments.

PR22/023 **INCOME AND EXPENDITURE ACCOUNTS:** Consideration was given to a report on the accounts for the period to 31 August 2022 (copy previously circulated). Cllr Dredge explained to Members that there was very little to report but mentioned that the insurance was high as this includes 5 months of the next financial year and would be transferred to prepayments. He also mentioned that the Lions Club had made a donation and Cllr Munro confirmed that the Lions Club had expressed a wish for this to be used towards children's' play equipment. Cllr Dredge highlighted the Tree Inspection cost in the Woods and that the Cemetery appeared to show more interments for Cremated Remains than full burials hence the lower costs for grave digging compared to the previous year. Cllr Dredge informed Members that the Watermark had not had a great month but that

business has always been cyclical. The Town Clerk added that he was due to meet with the staff in the Watermark to discuss all aspects of the business.

It was **RESOLVED** to receive the accounts for the period to 31st August 2022.

PR22/024 **DEBTORS UPDATE:** The Committee considered the aged debtors report (copy previously circulated). Cllr Dredge informed members that one debtor although a substantial amount was regarding a funeral and would be paid and that there wasn't much outstanding.

It was **RESOLVED** to receive the debtors update.

PR22/025 **HEALTH AND SAFETY:** The Committee considered the regular update from the Assistant Town Clerk. Cllr Wilson commented that with regard to staff undertaking training to use extinguishers he did not feel this was appropriate as evacuating the building is the main priority. The Town Clerk explained to the Members that there had been issues regarding the Butterpark site and that students and a local resident had been accessing the site, however this did seem to be settling and the Parks Officers inspect daily and are monitoring the situation.

It was **RESOLVED** to receive the Health and Safety report and to thank the Assistant Town Clerk for her thorough report.

PR22/026 **PROJECTS:** The Town Clerk gave an update regarding Butterpark and had informed Members he had hoped to bring an update to the Committee, however he is still awaiting a reply from the solicitors.

The Town Clerk also updated the Members regarding Erme Playing Fields and the Members requested that he liaise with the Football Club regarding all aspects and liabilities of the project and then report back to the Committee either at the November 2022 or January 2023 meeting.

It was **RESOLVED** to chase the solicitors regarding Butterpark and to liaise with the Football Club regarding the Erme Playing Fields project and report back to the Committee.

In view of the confidential nature of the business to be transacted it was resolved that the public and press be invited to withdraw.

PR22/027 **YOUTH GRANT APPLICATIONS:** Members considered the applications received from various youth organisations and agreed to:

- i) award a grant of £1087.85 to The Bridge Project / Youth for Christ
- ii) the Town Clerk and Mayor to contact Makers Mews and Ivybridge Town Football Club regarding clarification of their application
- iii) contact the remaining groups regarding their applications

It was **RESOLVED** to contact groups as above.

The meeting closed at 8.15pm.

Signed.....
Chairman

Dated.....

DRAFT